

TEAM KENYA
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2009

TEAM KENYA

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Susan Cavey
Richard Genn
Paul Sallis
Valerie Wilson

Charity number

1122894

Principal address

15 Park View
Wideopen
Newcastle upon Tyne
NE13 6LH

Independent examiner

Richard F Hopper
Chinthurst, 30 St Stephens Hill
Launceston
Cornwall
PL15 8HN

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

TEAM KENYA

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2009

The trustees present their report and accounts for the year ended 31 December 2009.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 1993 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity was established by a charitable trust deed on 21 January 2008.

The trustees who served during the year were:

Susan Cavey
Richard Genn
Paul Sallis
Valerie Wilson

The trustees meet as necessary and delegate some day-to-day matters to other volunteers.

A Team Kenya Trust is being set up in Kenya to administer assets and projects funded by the UK charity.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The charity's objects are to relieve financial and social hardship in western Kenya and to develop the skills of people living there. The policies adopted in furtherance of these objects are to provide grants and other assistance to community development projects and to provide student sponsorship in western Kenya.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

- * Sponsored Students -- 84 students enabled to attend secondary school
 - * Homework Club set up in September to provide a quiet environment with adequate lighting where students from the local secondary school could use shared resources to complete their homework.

 - * The community centre (NCEDP) has developed well over the past year. The project manager acts as the link between the community and the charity. He is accountable for the success of the projects which are identified by the community itself. The community centre has provided ICT training for 50 community members spanning all ages.

 - * The development of Karibuni Eco Cottages continues to be a major development. They provide accommodation for up to 10 guests and a meeting room. A new women's group has been set up from the local community who are furthering their skills through the management and running of the venture.
 - * The women's reading group has been well attended. Books have been bought on subjects that the women are interested in. Women can borrow the books at no charge.

 - * The Girl's Support Group continues to flourish. Girls receive education on Aids, HIV and other sexually-transmitted diseases. They practice singing and other health-related issues. Sanitary towels and soap has been provided to the group.
 - * Links have been made between local primary schools and primary schools in the UK with the purpose of exchanging curriculum ideas around the topic of the Rights of the Child.
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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2009

Financial review

The financial transactions of the charity and its financial position at the end of the year are set out in the attached accounts. The trustees consider the financial position to be satisfactory.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The trustees have managed to increase the reserves during the year towards this target.

On behalf of the board of trustees

Trustee

Dated:

TEAM KENYA

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TEAM KENYA

I report on the accounts of the charity for the year ended 31 December 2009, which are set out on pages 4 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 43 of the 1993 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 41 of the 1993 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Richard F Hopper

Chartered Accountant
Chinthurst, 30 St Stephens Hill
Launceston
Cornwall
PL15 8HN

Dated:

TEAM KENYA

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	Unrestricted funds £	Restricted funds £	Total 2009 £	Total 2008 £
<u>Incoming resources from generated funds</u>					
Donations and legacies	2	44,773	21,675	66,448	44,820
Investment income	3	24	-	24	141
		<hr/>	<hr/>	<hr/>	<hr/>
		44,797	21,675	66,472	44,961
Incoming resources from charitable activities	4	-	-	-	5,000
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		44,797	21,675	66,472	49,961
		<hr/>	<hr/>	<hr/>	<hr/>
<u>Resources expended</u>					
	5				
Costs of generating funds					
Costs of generating donations and legacies		1,088	-	1,088	491
		<hr/>	<hr/>	<hr/>	<hr/>
Charitable activities					
Kenya projects		32,165	15,157	47,322	44,211
		<hr/>	<hr/>	<hr/>	<hr/>
Governance costs		1,202	-	1,202	1,021
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		34,455	15,157	49,612	45,723
		<hr/>	<hr/>	<hr/>	<hr/>
Net income for the year/ Net movement in funds		10,342	6,518	16,860	4,238
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 1 January 2009		2,463	1,775	4,238	-
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 December 2009		12,805	8,293	21,098	4,238
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

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BALANCE SHEET

AS AT 31 DECEMBER 2009

	Notes	2009 £	£	2008 £	£
Current assets					
Debtors	9	4,335		-	
Cash at bank and in hand		17,155		4,238	
		<u>21,490</u>		<u>4,238</u>	
Creditors: amounts falling due within one year					
	10	<u>(392)</u>		<u>-</u>	
Total assets less current liabilities			<u>21,098</u>		<u>4,238</u>
Income funds					
Restricted funds	11		8,293		1,775
Unrestricted funds			<u>12,805</u>		<u>2,463</u>
			<u>21,098</u>		<u>4,238</u>

The accounts were approved by the Trustees on

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Trustee

TEAM KENYA

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2009

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 1993.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

1.3 Resources expended

Liabilities are recognised in the accounts at the time when a commitment to make payment is incurred.

1.4 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

2 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2009 £	Total 2008 £
Donations and gifts	44,773	21,675	66,448	44,820

3 Investment income

	2009 £	2008 £
Interest receivable	24	141

4 Incoming resources from charitable activities

	Total 2009 £	Total 2008 £
Grant income	-	5,000

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NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2009

5 Total resources expended

	Other costs £	Grant funding £	Total 2009 £	Total 2008 £
Costs of generating funds				
Costs of generating donations and legacies	1,088	-	1,088	491
Charitable activities				
<u>Kenya projects</u>				
Activities undertaken directly	875	-	875	6,113
Grant funding of activities	-	46,447	46,447	38,098
Total	875	46,447	47,322	44,211
Governance costs	1,202	-	1,202	1,021
	3,165	46,447	49,612	45,723

Governance costs includes payments to the independent examiner of £294 (2008: £0) for independent examination and accountancy fees.

6 Grants payable

	2009 £	2008 £
Kenya projects	46,447	38,098

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but 4 of them were reimbursed a total of £13,845 grants to Kenya and travelling expenses (2008: 4 were reimbursed £6,408).

8 Employees

There were no employees during the year.

9 Debtors

	2009 £	2008 £
Other debtors	4,335	-

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NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2009

10 Creditors: amounts falling due within one year	2009	2008
	£	£
Accruals	392	-

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 December 2009
	Balance at 1 January 2009	Incoming resources	Resources expended	
	£	£	£	£
Student sponsorship	935	9,551	(5,694)	4,792
Schools	-	2,503	(900)	1,603
Other projects	840	9,621	(8,563)	1,898
	<u>1,775</u>	<u>21,675</u>	<u>(15,157)</u>	<u>8,293</u>

12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 December 2009 are represented by:			
Current assets	13,197	8,293	21,490
Creditors: amounts falling due within one year	(392)	-	(392)
	<u>12,805</u>	<u>8,293</u>	<u>21,098</u>