

TEAM KENYA
UNAUDITED FINANCIAL STATEMENTS
31 DECEMBER 2010

HENDERSONS
Chartered Accountants
Sterling House
Brunswick Industrial Estate
Wideopen
Newcastle upon Tyne
NE13 7BA

TEAM KENYA
UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2010

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TEAM KENYA

ADMINISTRATIVE INFORMATION

Registered charity number 1122894

Principal Address 15 Park View
Woodlands Park
Wideopen
Newcastle upon Tyne
NE13 6LH

Trustees V Wilson (chairperson)
R Genn (resigned 4 November 2010)
S Cavey (resigned 13 March 2010)
P Sallis
A Gupta (appointed 13 March 2010)
M Kennan (appointed 4 September 2010)
C Thompson (appointed 4 September 2010)
A Jeans (appointed 20 March 2011)

Treasurer S Cavey (resigned 4 September 2010)
J Austerberry (appointed 4 September 2010)

Bankers CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Accountants Hendersons
Sterling House
Brunswick Industrial Estate
Wideopen
Newcastle upon Tyne
NE13 7BA

TEAM KENYA
TRUSTEES' REPORT
YEAR ENDED 31 DECEMBER 2010

The charity is a charitable trust and is governed by its governing document; a trust deed dated 21 January 2008.

Charity objectives

The relief of financial and social hardship among people living and working in western Kenya, by providing such persons with goods and services which they could not otherwise afford by:

Developing the capacity and skills of the members of the socially and economically disadvantaged community in western Kenya, in such a way that they are better able to identify and help meet their needs and to participate more fully in society.

Promoting sustainable development for the benefit of the community in western Kenya, by the relief of poverty and the improvement of the conditions of life, by preservation, conservation and protection of the environment and the prudent use of resources and by the promotion of sustainable means of achieving economic growth and regeneration.

Main activities

Capacity and skills:

- Support, training and advice for Ndhiwa Community Empowerment and Development Project (NCEDP) and Karibuni Women's Development Initiative (KWDI)
- In partnership with NCEDP running a community resource centre providing computer training and internet access for the community, a library and other facilities
- Girls support group providing training, guidance and counselling to vulnerable girls
- Student sponsorship programme to provide secondary education to those families who would not otherwise be able to afford it.
- Homework club which provides space and provisions for children to complete their homework, receive extra tuition and counselling and guidance.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2010

Sustainable development:

- Carbon offsetting/Jiko project which provides women with high efficiency stoves which reduce fuel use, carbon emissions, smoke inhalation and time wasted collecting wood. Each woman is given training in nutrition, HIV awareness and basic literacy plus trees to be planted in their community
- Seed money for local community enterprises such as a poultry project,
- Developing Karibuni Eco cottages in conjunction with KWDI to provide accommodation and meeting facilities for locals, nationals and overseas visitors and training on environmental issues. A community based tourism initiative used a centre of good practice for renewable technology, environmental conservation and recycling.
- A grant of £2,500 from Vodaphone to one of the charity's young volunteers, Vicki White, enabled her to work for the charity for 2 months, and Vicki very successfully set up several fund raising activities.

Governance issues

The trustees are appointed by the existing trustees and are selected for the wideranging and differing experience that they will bring to the charity.

A Governance issue addressed by the trustees was the optimum number of trustees on the board. During the course of the year the number of trustees increased from 4 to 5, but it was decided that the board should be extended to 6 or 7 and trustees were encouraged to recruit new trustees who would have the governance skills and experience to help Team Kenya develop.

There were several changes to the Board of trustees during the year. The terms of office of two original trustees, Paul Sallis and Sue Cavey came to an end at the AGM, and both resigned as trustees. Sue kindly agreed to continue to act as treasurer until a new treasurer could be appointed. Ankur Gupta was welcomed onto the board at the AGM in March, and at a subsequent meeting, Paul Sallis was reinstated as a trustee and agreed to serve a further term. The other trustees welcomed his return.

In September, the board dealt with an issue that had arisen in Kenya surrounding the allocation of funds for projects.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2010

On 4 September, Maire Kennan and Claire Thompson, both long time volunteers with Team Kenya, were invited onto the board, and John Austerberry was appointed treasurer. Muriel McKenna volunteered to take on the task of Minutes secretary.

On 4 November, Richard Genn resigned as a trustee.

The trustees also reviewed the financial recording and financial practices. Clarification was sought about what is considered to be restricted funds and what is described as designated funds. It was decided that although in the previous financial report, monies received from donors for sponsored students had been described as restricted; these monies are more properly described as designated and can be spent either on individuals' school fees or on sponsored students' administration at the discretion of trustees.

The only income to be recorded as restricted would in future be those grants or other monies received from organisations which specify the project for which the grant is given and for which a report is required, and which would require repayment in full or in part if not spent on the specified project.

Achievements and performance

Sponsored Students – Team Kenya supported over 80 students in secondary schools in Kenya, with the support of Whitley Bay High School and Peter Symonds College, Winchester, as well as individual donors. As well as having their school fees paid, the students were provided with uniforms, books and in some cases accommodation.

The Homework Club set up in 2009 continued to provide a quiet environment with adequate lighting where students from local secondary schools could use shared resources to complete their homework and get help advice and assistance from their tutor. Several UK school groups supported this project during their visits in 2010.

The community centre run in partnership with NCEDP saw some changes in management, and changed its focus from community ICT training to administration of community projects. Team Kenya volunteers ran team building exercises with NCEDP staff and the Management Board. NCEDP were successful in a grant application to NIKE/ King Baudouin Foundation, supported by Team Kenya, which enabled a Sport for Change Girls' Football project to be set up. This project ran from June 2010 to June 2011.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2010

The development of Karibuni Eco Cottages continues to be a major development. New facilities were built including traditional Luo cottages, latrines and a new shower block. The compound has been used as a community facility hosting health conferences, women's group meetings and educational activities.

The women's group (KWDI) supported by Team Kenya continued to develop and saw some changes in their board of trustees as more women furthered their skills through the management and running of the venture. All profits from the cottages are reinvested in community projects supporting girls and women.

The Girls' Support Group continues to flourish, and benefited from the NIKE Football project, which funded a number of health care workers who supported girls and developed peer mentoring support. Team Kenya identified the need to support vulnerable girls who suffer physical or sexual abuse, and have included safe houses for vulnerable girls as a project that will receive funding if funds become available. A programme of manufacture of reusable sanitary towels was established, which would develop over the year into a very successful initiative raising the number of days girls attend school.

Several successful visits to the Eco cottages from UK trustees and volunteers have taken place including school groups and adults. The volunteers participated in many activities to support women's groups and the partner schools as well as the activities described above.

Charity reserves

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which the additional funds may be raised. The trustees have managed to increase the reserves during the year towards this target.

Funding and Fundraising

In a year when many organisations struggled to cope with the general financial downturn, Team Kenya are happy to be able to report a significant increase in income and a subsequent growth in charitable activities in Kenya. In the year January to December 2010, the Charity saw an increase in charitable income, due mainly to an increase in the number of students, teachers and school groups visiting our projects in Kenya.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2010

Students from Whitley Bay High School, Seaton Burn College, New College Durham, Peter Symonds College, Winchester, and past pupils from Longbenton School all worked to support the projects being carried out by our partner groups in Ndhiwa, at NCEDP and Karibuni. They worked mainly with the young people in Kenya who are beneficiaries of the Sponsored Student Programme, the Homework Club and the Girls' Support Group.

Team Kenya's links with the partner organisations in Kenya were strengthened by first drafts of Memoranda of Agreement (MoAs) being drawn up by trustees of the Kenyan organisations and being considered for ratification by UK trustees. This process of ratification was carried through to 2011.

The receipt of several small grants through the year boosted the charitable donations. The trustees are particularly grateful for the continued support from the Lady Leech Foundation. A grant for £2,000 was gratefully received from them, which was allocated to the Girls' Football Project in Ndhiwa.

A grant from Vodafone to one of the Charity's young volunteers, Vicki White, enabled her to work for the charity for 2 months, and Vicki very successfully set up several fund raising activities.

A grant from One World Network North East was used to produce and distribute teaching materials linking climate change and gender.

A Global Community links grant funded by UKAID was received in October 2010, and the activities enabled by this grant, concerning Climate change Connections and Ecotourism were started and carried on into 2011

Grants of £1,900 and £1,752 from YAF North Tyneside enabled a sponsored climb of Mount Snowdon by 6th formers, which in turn raised over £1,000 for Team Kenya, and provided computer editing training and equipment. Youth groups in Kenya are now using the camcorder and laptop.

A fashion show, bag packs, music events, a ceilidh and car boot sales all boosted funds.

Two of the project staff from Ndhiwa travelled to visit schools in the North East and were welcomed as guest speakers at a fundraising dinner at the Assembly Rooms in Newcastle. The visit was funded by a grant from Keyfund, which also supported the printing of Team Kenya leaflets and digital media training.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2010

There were visits to Kenya by Trustees to monitor and evaluate the projects being carried out by our partner organisations in Kenya. At Easter Val Wilson travelled out with groups of students participating in the schools links programmes, Richard Genn visited with a group of teachers and students from Peter Symonds College to work with sponsored students and the Jiko project, and later in the year Maire Kennan and Val Wilson visited to monitor and evaluate the NIKE girls football programme (set up with a grant from NIKE/King Baduoin Foundation directly to NCEDP, supported by Team Kenya).

The trustees are grateful for the continued support of individuals, schools, colleges and organisations who gave financial support, and volunteers who give their time to enable Team Kenya to support the charitable activities in Kenya.

The board of trustees approved this report on 6 September 2011.

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V Wilson
Chair of trustees

TEAM KENYA

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 DECEMBER 2010

Responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

HENDERSONS
Chartered Accountants
Sterling House
Brunswick Industrial Estate
Wideopen
Newcastle upon Tyne
NE13 7BA

Stephen Faid BSc FCA
6 September 2011

TEAM KENYA

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 DECEMBER 2010

	Notes	2010 Unrestricted £	2010 Restricted £	2010 Total £	2009 Total £
Receipts					
Donations		67,999	17,730	85,729	66,448
Investment income		-	-	-	24
Grant income		2,500	17,402	19,902	-
Total income		<u>70,499</u>	<u>35,132</u>	<u>105,631</u>	<u>66,472</u>
Payments					
Cost of generating donations		-	-	-	1,088
Charitable activities		73,064	31,561	104,625	47,322
Governance costs		294	-	294	1,202
Total expenditure		<u>73,358</u>	<u>31,561</u>	<u>104,919</u>	<u>49,612</u>
Summary					
Cash funds b/f as previously stated		12,805	8,293	21,098	4,238
Prior years adjustment	1	2,390	(6,332)	(3,942)	-
Cash funds b/f as re-stated		<u>15,195</u>	<u>1,961</u>	<u>17,156</u>	<u>4,238</u>
Receipts net of expenses		(2,859)	3,571	711	16,860
Transfers		(970)	970	-	-
Cash funds c/f	2	<u>11,366</u>	<u>6,502</u>	<u>17,867</u>	<u>21,098</u>

TEAM KENYA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2010

1. Prior year adjustment

The following prior year adjustments were made

	Unrestricted funds	Restricted funds	Total
	£	£	£
Change of policy from restricted to designated funds	6,332	(6,332)	-
Adjustment to reflect the change from accruals to receipts and payments basis in 2009	(3,942)	-	(3,942)
	<u>2,390</u>	<u>(6,332)</u>	<u>(3,942)</u>

2. Analysis of net assets between the funds

Cash Funds	Unrestricted funds	Restricted funds	Total
	£	£	£
General	11,366	-	11,366
Global Community Links	-	5,930	5,930
One World Network NE	-	550	550
Jikos	-	22	22
Total cash at bank	<u>11,366</u>	<u>6,502</u>	<u>17,867</u>
