

TEAM KENYA
UNAUDITED FINANCIAL STATEMENTS
31 DECEMBER 2011

HENDERSONS
Chartered Accountants
Sterling House
Brunswick Industrial Estate
Wideopen
Newcastle upon Tyne
NE13 7BA

TEAM KENYA
UNAUDITED FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2011

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TEAM KENYA

ADMINISTRATIVE INFORMATION

Registered Charity Number 1122894

Principal Address 15 Park View
Woodlands Park
Wideopen
Newcastle upon Tyne
NE13 6LH

Trustees V Wilson (chairperson)
P Sallis (resigned September 2011)
M Kennan (resigned November 2011)
A Shackleton (appointed November 2011)
P Bennett (appointed September 2011)
C Thompson
A Gupta
A Jeans

Treasurer J Austerberry

Lynda Evans volunteered to take on the role as Secretary in December 2011

Bankers CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Accountants Hendersons
Sterling House
Brunswick Industrial Estate
Wideopen
Newcastle upon Tyne
NE13 7BA

TEAM KENYA

TRUSTEES' REPORT

YEAR ENDED 31 DECEMBER 2011

Charity Objectives

The relief of financial and social hardship among people living and working in Western Kenya, by providing such persons with goods and services which they could not otherwise afford by:

Developing the capacity and skills of the members of the socially and economically disadvantaged community in western Kenya, in such a way that they are better able to identify and help meet their needs and to participate more fully in society.

Promoting sustainable development for the benefit of the community in western Kenya, by the relief of poverty and the improvement of the conditions of life, by preservation, conservation and protection of the environment and the prudent use of resources and by the promotion of sustainable means of achieving economic growth and regeneration.

Main Activities

Capacity and Skills:

- Support, training and advice for Ndhiwa Community Empowerment and Development Project (NCEDP) and Karibuni Women's Development Initiative (KWDI).
- In partnership with NCEDP running a community resource centre providing computer training and internet access for the community, a library and other facilities.
- Training, guidance and counseling to vulnerable girls via a network of Girls' Support Group including a HIV/ Aids behavior change project using girls football to promote behavior change and raise the self esteem of vulnerable girls.
- Student sponsorship programme to provide secondary education to those families who would not otherwise be able to afford it.
- Homework club which provides space and provisions for children to complete their homework, receive extra tuition and counseling and guidance.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2011

Sustainable Development:

- Tree planting at Karibuni eco cottages and community environmental awareness raising events involving scouts, guides and sponsored students.
- Developing Karibuni eco cottages in conjunction with KWDI to provide accommodation and meeting facilities for locals, nationals and overseas visitors and training on environmental issues. A community based tourism initiative used a centre of good practice for renewable technology, environmental conservation and recycling.
- Developments at Karibuni eco cottages including solar power, composting, an Eco-san toilet and rainwater collection and improvements to the gardens.

Governance Issues

The trustees are appointed by the existing trustees and are selected for the wide ranging and differing experience that they will bring to the charity.

A Governance issue addressed by the trustees was the optimum number of trustees on the board. During the course of the year the number of trustees increased from 5 to 6, but it was also agreed to continue to try to recruit new trustees who would have the governance skills and experience to help Team Kenya develop.

There were several changes to the board of trustees during the year. Paul Sallis and Maire Kennan resigned and Phil Bennett and Anne Shackleton were appointed. Maire Kennan remains as a Team Kenya Trust trustee in Kenya.

New policies and procedures and a new structure and subcommittees were introduced to enable operational and governance issues to be dealt with separately with one trustee to lead each committee and recruit new volunteers:

1. Finance
2. Karibuni eco cottages
3. Fundraising
4. Marketing and communications
5. Projects in Kenya
6. Volunteers

Team Kenya continue to have no paid employees in the UK with the chair of trustees acting in the role of unpaid Chief Executive Officer.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2011

Achievements and Performance

Team Kenya acts as an umbrella organisation for other community groups in Western Kenya providing a forum for knowledge sharing and exchange of information. We work in close partnership with the local community in the form of 3 organisations; Ndhiwa Community Empowerment and Development Project (NCEDP), Karibuni Women's Development Initiative (KWDI) and the Team Kenya Trust.

All 4 organisations work together to achieve shared aims and objectives and all projects in Kenya are managed by the local community with support from the UK and appointed staff employed by Team Kenya and its' partners.

Team Kenya is managed by the charity Trustees and has no paid employees in the UK. All of the staff that we employ are based in Kenya.

For a period of 4 months from January 2011 Mr Patrick Okezie an independent consultant from the UK carried out monitoring and evaluation of our projects in Ndhiwa and produced a report for the trustees. Patrick also took over leadership and management of the projects during an interim period before our new Project Manager employed by Team Kenya Trust took up his post in June. The organizational structure in Kenya was revised.

Sponsored Students

Team Kenya fully supported over 60 students in secondary schools in Kenya, with the support of Whitley Bay High School and Longbenton Community College as well as individual donors. As well as having their school fees paid, the students were provided with uniforms, books, counseling and guidance.

Boys and Girls Safe Houses

TK continued to support 9 orphans and extremely vulnerable young people in our 'safe houses' 6 girls and 3 boys we fully supported enabling them to achieve good results whilst at secondary school. Accommodation, food and other essential items were provided alongside counseling and guidance via a Safe House Matron.

The **Homework Club** continued to provide a quiet environment where students from local secondary schools could use shared library resources to complete their homework and get help advice and assistance from their tutor. Several UK school groups supported this project during their visits in 2011.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2011

Team Kenya identified the need to support more vulnerable girls who suffer psychological physical or sexual abuse, and expanded the **Girls' Support Group** activities. The Girls' Support Groups in each partner school and the Karibuni group continue to flourish, and benefited from the NIKE Red Football project, which funded a football coach and number of health care workers who supported girls and developed peer mentoring support.

NCEDP in partnership with Team Kenya were successful in a grant application to NIKE/ King Baudouin Foundation, which enabled a HIV/AIDS Behaviour Change Girls' Football Project to be set up in 2010 and the activities continued funded by this grant until to July 2011. This project was a great success with a measurable positive impact in the community and our girls support groups in our 5 partner Team Kenya continued to fund the project from July onwards. A detailed final evaluation report was written and is available on request.

Girls Sewing Project and Vocational Training

With support from a grant from the Lady Leech Foundation a small workshop was established and new sewing machines were purchased and 12 very vulnerable teenage mothers recruited, trained in sewing skills and provided with guidance and counseling.

Padi Bora (reusable sanitary pads made by the Girls Sewing Project) continues to be very successful, pads were distributed free to Girls' Support Group members in 8 schools and more widely in the community at a small charge. This very successful initiative has continued to raise the number of days girls attend school, reduced teenage pregnancies and increased primary school retention rates for the most vulnerable girls.

The Girls' Support Groups activities have led to dramatic improvement in recruitment and retention of vulnerable girls in schools, as a result of our intervention academic standards and levels of achievement of the girls in both primary and secondary schools has improved dramatically.

Over 800 girls have benefited directly from the Girls' Support Group projects in 2011.

Karibuni Women's Development Initiative and Karibuni Eco Cottages

The KWDI women's group (which consists of 74 members many of whom are widows with dependent children) with support from Team Kenya continued to develop and saw some changes in their management board as more women furthered their skills through the management and running of the eco cottages. All profits from the cottages are reinvested in community projects supporting girls and women. The development of Karibuni eco cottages continues to be a significant achievement. New facilities were built including Eco-san toilet, a new borehole and a vocational training workshop and curios shop. The compound has been used as a community facility hosting a variety of events including health conferences, women's group meetings, training sessions and educational activities.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2011

Numerous successful visits to the eco cottages from UK trustees and volunteers have taken place including school groups and adults. A total of 63 overseas guests visited Karibuni. The volunteers participated in many activities to support women's groups and the partner schools as well as the activities described above. Two students from New Zealand spent 4 months volunteering with the Girls' Support Group and sponsored students. Other volunteers included Newcastle University students and a member of the Northumbria Police force working with the girls group leaders.

New promotional materials and a visitor information pack were produced for the eco cottages.

Ndhiwa Community Empowerment and Development Project NCEDP

The community centre run in partnership with NCEDP saw some changes in management, and changed its focus from community ICT training to administration of NCEDP community projects and the office in Ndhiwa was closed with its activities being moved to Karibuni eco cottages. A new NCEDP satellite office in Ratanga was opened in November to support more remote rural communities, a sewing machine and 3 computers were provided by Team Kenya.

School Partnerships and Links

Promoting Global Citizenship, gender equality and International Development issues to young people in the North-East continued to be a focus in 2011. The UK DFID Global Community Links grant enabled us to further strengthen our work in relation to the MDG in schools and the wider community.

Existing partnerships have been strengthened and several new partnerships established. Whitley Bay High school increased the number of students they sponsored and continued to provide funds for the homework club and safe houses. Longbenton College provided funds for a sheep rearing project and Girls' Support Group at Arina Primary School in addition to student sponsorship.

A new very successful partnership was established with Bydales Specialist Technology College with 3 members of staff visiting the eco cottages in February. A global school partnership was established with a staff and student visit planned for 2012 Bydales have provided support for Bongu Nursery, a high school scholarship and Girls' Support Group.

Philips High School in Manchester established a link with Nyarandi Primary School during a visit to Ndhiwa in October. Newcastle College further developed its link via SCENE and a group of students plan to visit Ndhiwa in 2012. Team Kenya participated in a Global Schools Forum on maternal health organized by Newcastle College.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2011

Monitoring and Evaluation

There were visits to Kenya by trustees in February, July and October to monitor and evaluate the projects being carried out by our partner organisations in Kenya including close scrutiny of the financial systems and accounts. These visits also provide opportunities to share knowledge, undertake research and discuss strategic planning with our partner organizations NCEDP, KWDI and Team Kenya Trust.

Charity Reserves

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which the additional funds may be raised.

Funding and Fundraising

Team Kenya was selected as one of the organizations taking part in the online Global Giving Girl Effect Challenge. Over £1500 was raised for the Girls' Support Group.

Team Kenya in partnership with NCEDP were awarded 15000 Euros by NIKE Red / King Baudouin Foundation which was deposited in the NCEDP Bank in Kenya and so not reflected in the UK accounts.

The second part of a Global Community Links grant funded by UKAID was received, and the activities enabled by this grant, concerning Climate Change Connections, Global Citizenship and Ecotourism included a conference and publication of new promotional material and the development of a new website www.karibunicottages.com.

A wide variety of other fundraising events involving students past and present from Whitley Bay High School, Seaton Burn College, New College Durham, Longbenton Community College and Newcastle College provided funds to support the projects being carried out by our partner groups in Ndhiwa, via NCEDP and Karibuni. These funds were spent mainly on projects supporting the young people in Kenya who are beneficiaries of the Sponsored Student Programme, the Homework Club and the Girls' Support Group.

The receipt of several small grants through the year boosted the charitable donations. The trustees are particularly grateful for the continued support from the Lady Leech Foundation and the St Peter's and Paul's Fund. A grant for £5,000 was gratefully received from the Lady Leech fund, which was allocated to the Girls' Support Group Sewing Project and Girls' Safe House. Just Trust donated £500 for tree planting.

TEAM KENYA

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 DECEMBER 2011

The trustees are grateful for the continued support of individuals, schools, colleges and organisations who gave financial support, and volunteers who give their time to enable Team Kenya to support the charitable activities in Kenya.

The board of trustees approved this report on 19 May 2012.

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V Wilson
Chair of trustees

TEAM KENYA

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 DECEMBER 2011

Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (i) Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (ii) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stephen Faid BSc FCA
19 May 2012

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TEAM KENYA

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 DECEMBER 2011

	Notes	2011 Unrestricted £	2011 Restricted £	2011 Total £	2010 Total £
Receipts					
Donations		60,131	750	60,881	85,729
Investment income		-	-	-	-
Grant income			5,000	5,000	19,902
Total income		<u>60,131</u>	<u>5,750</u>	<u>65,881</u>	<u>105,631</u>
Payments					
Cost of generating donations		-	-	-	-
Charitable activities		45,613	8,750	54,363	104,625
Governance costs		300	-	300	294
Total expenditure		<u>45,913</u>	<u>8,750</u>	<u>54,663</u>	<u>104,919</u>
Summary					
Cash funds b/f as previously stated		11,367	6,500	17,867	21,098
Prior years adjustment					(3,942)
Cash funds b/f as re-stated		<u>11,367</u>	<u>6,500</u>	<u>17,867</u>	<u>17,156</u>
Receipts net of expenses		14,218	(3,000)	11,218	711
Cash funds c/f	1	<u>25,585</u>	<u>3,500</u>	<u>29,085</u>	<u>17,867</u>

TEAM KENYA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2011

1. Analysis of net assets between the funds

Cash Funds	Unrestricted funds £	Restricted funds £	Total £
General	25,585	-	25,585
Lady Leech	-	3,500	3,500
	-	-	-
	-	-	-
Total cash at bank	25,585	3,500	29,085
